



**RETURN VIA EMAIL OR FAX**  
**Email:** [Accountupdates@pcs4fuel.com](mailto:Accountupdates@pcs4fuel.com)  
**Fax:** (775) 783-3589

**ACCOUNT UPDATE FORM**

Important Notes:

Merchant ID# \_\_\_\_\_

Business Information					
DBA			Corporate Name:		
Location Address:			Billing Address:		
City, ST Zip:			City, ST Zip:		
Location Phone:	Contact Name:	Contact Name:	Contact Name:	Corporate Phone:	Billing to be processed: <input type="checkbox"/> Monthly <input type="checkbox"/> Daily
Amex/ Discover Merchant ID:		EBT/ SNAP FNS:	Fuelman:	SIC Code:	

Management Profile					
Name:	DOB:	SS#	Phone	Title:	%Ownership
Home Address:		City	State:	Zip	Email

Fees		
Visa/ MC/ Disc (800,804, 850, 854,170,964) _____ % Amex (164) _____ % Amex Program Cost (3AL) _____ % Debit (190) _____ % Wex (840, 841,842, 843) _____ % Voyager (766) _____ % Other: ( ) _____ Other: ( ) _____	Visa/ MC/ Disc Txn \$ _____ (001,002,005,006,015,016,130,131,134,135,787,788) Amex Txn (013, 014) \$ _____ Debit Txn (018) \$ _____ EBT Txn (029, 20Y, 02X) \$ _____ Wex Txn (0D4) \$ _____ Voyager Txn (0D0,0D1,0DV) \$ _____ Other: ( ) \$ _____	ETF \$ _____ Annual Fee (294) \$ _____ Statement Fee (323) \$ _____ Merchant Supply Advantage (413) \$ _____ Regulatory Product (351) \$ _____ Monthly Service Fee (335) \$ _____ Datawire Monthly (354) \$ _____ Non-Return Equipment Fee \$ _____

Auth Fees		
MC Auth Fee (030- 034, 03R, 03V-03Y) \$ _____	Discover/JCB Auth Fee (070- 074, 07I, 07V-07Y) (080-084, 08V-08Y) \$ _____	Visa Auth Fee (040- 044, 04R, 04V-04Y) \$ _____ Amex Auth Fee (060-064, 06I, 06V-06Y) \$ _____

Tier / Flat Rate Pricing		
Credit Qual _____ %	Credit Mid-Qual _____ %	Credit Non-Qual _____ %
Non-Pin Debit Qual _____ %	Non-Pin Debit Mid-Qual _____ %	Non-Pin Debit Non-Qual _____ %
<input type="checkbox"/> Dues and Assessments	<input type="checkbox"/> Billback	<input type="checkbox"/> Non- Qualified Surcharge Fee (30D) _____ %
Bundled PIN Debit (120) _____ % (124) \$ _____		

Product Fees		
Tran Armor Monthly Fee (30L) \$ _____	Mobile Pay Monthly Fee (472) \$ _____	Monthly Gateway Support Fee (417) \$ _____
Premium Equipment SVC Fee (32U) \$ _____	<input type="checkbox"/> **Visa / MC CCIS Enrollment (63V,63M) 50 _____ %	

\*\*Commercial Card Interchange Service ("CCIS"): With CCIS, when transactions don't include any tax information your sales tax will be computed based on the applicable rate at your location to allow you to obtain the best interchange. When the sales tax is computed on your behalf under CCIS, we will retain 50% of the interchange savings. If a transaction is fully or partially exempt, you should enter the tax amount (even if that amount is \$0.00) as CCIS applies your local tax rate to the full amount of the transaction when the prompt is bypassed

Banking Information	
Bank Name	Phone Number
ABA Routing Number (9 Digits):	Account Number (DDA):

Merchant warrants that all information provided to Petroleum Card Services whether in the Application or otherwise is true and correct, and Merchant will notify Petroleum Card Services at such time as any material change occurs. If signing on behalf of a corporation or other entity, the undersigned represents that he/she has obtained all necessary authorization and is legally empowered to sign on behalf of such entity.

\_\_\_\_\_  
**Print Name of Principal** (As specified on the Merchant Application/ Agreement)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Authorized Principal** (As specified on the Merchant Application/ Agreement)

\_\_\_\_\_  
**Date**

If you have any questions, please contact Account Updates:  
 Phone: (866) 427-7297 or Email: [Accountupdates@pcs4fuel.com](mailto:Accountupdates@pcs4fuel.com)